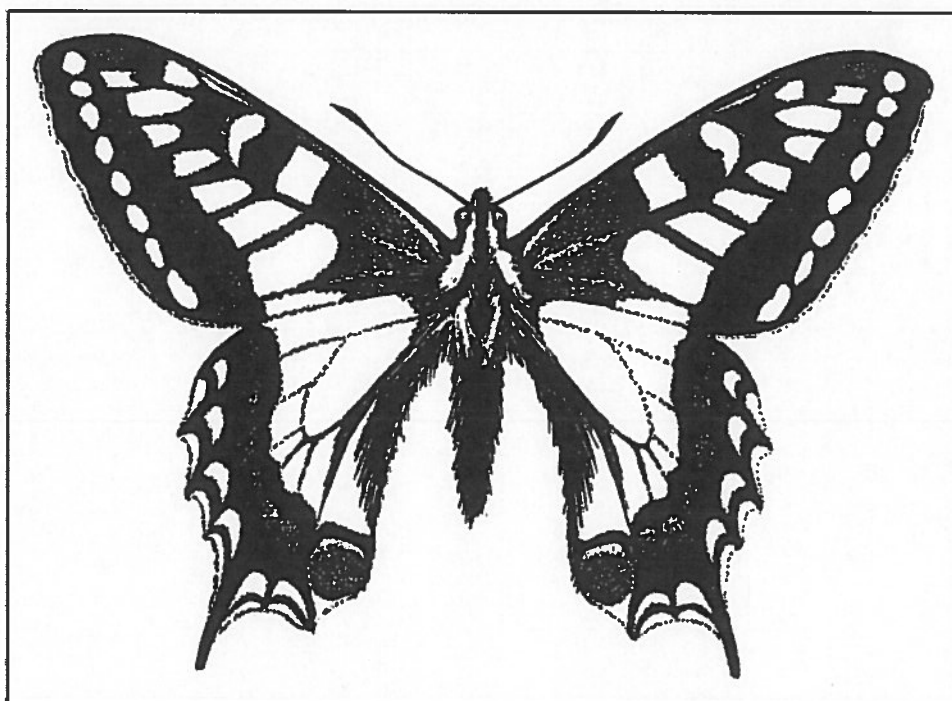


Norfolk and Norwich

Naturalists' Society



ANNUAL REPORT 2017

Founded 1869 Registered Charity 291604 www.nnns.org.uk

Presidents, Vice Presidents and Council members serving during 2017

(members served throughout the year except where stated otherwise).

Presidents: P Barkham
(to 14.3.17)

Dr H Smith
(from 14.3.17)

Vice Presidents: Dr RE Baker, Mrs MA Brewster, AL Bull,
RC Hancy, PW Lambley, DI Richmond

Chairman: C Chapman

Secretary: Dr NW Owens

Assistant Secretary: FJL Farrow

Treasurer: D. Richmond R Maidstone
(to 14.3.17) (from 14.3.17)

Assistant Treasurer: J Froud

Membership committee: G Carrick (*chair*) J Froud (*secretary*)

Programme committee: Ms DL Cheyne (*chair*) Dr SR Martin (*secretary*)

Publications committee: Dr AR Leech (*chair*) Dr J Parmenter (*secretary*)

Research committee: Dr AG Irwin (*chair*) MP Ghullam (*secretary*)

Elected council members:

Retiring 2017 P Aspinall, C Chapman, J Crouch
(All to 14.3.17)

Retiring 2018 Dr A Edwards, J Emerson, S Neal, A Tegala

Retiring 2019 J Hubbard, D Nobbs, Dr P Taylor

Retiring 2020 Teresa Frost, Tim Frost, T Hodge
(All from 14.3.17)

Addresses:

Honorary Secretary: Dr NW Owens, 22 Springfield Close,
Weybourne, Holt, Norfolk, NR25 7TB

NORFOLK & NORWICH NATURALISTS' SOCIETY . . .

The Society was founded in 1869 and became a registered charity in 1985 with registration number 291604. Its governing instrument is the constitution adopted on 4 March, 1983 as amended on 22 March, 1985, 16 March, 1999 and 21 March, 2006.

The management of the affairs of the Society is in the hands of a Council consisting of Vice Presidents, officers and elected members as listed opposite.

The Society President is nominated by Council to serve for one year and is a person who has made a significant contribution to the understanding of natural history.

The objectives of the Society are:

to promote, organise, carry on and encourage education of the public and study and research for the advancement of knowledge in natural sciences and to protect endangered species.

To furtherance of the above objects but not further or otherwise the Society may:

publish papers on the natural sciences, especially those relating to Norfolk.

encourage the exchange of information between naturalists by means of meetings and excursions.

protect endangered species by the collection of information, co-operative surveys, investigations and the dissemination of the useful results of such investigations.

do all such other lawful things as shall further the attainment of the above objects.

. . . ***Researching Norfolk's Wildlife***

CHAIRMAN'S REPORT

The council has pleasure in presenting this Annual Report and Accounts for the year ending December 31st 2017.

Membership at the end of 2017 stood at 607 (594 in 2016). This small increase will hopefully continue apace. The ability to now make payment for membership via the website should not only ensure that this is the case but will also inflict less work in administering the payment of subscriptions upon the hard-working Membership Secretary. I would take this opportunity to remind members that membership can be offered as a gift!

The Society ended the year with general account reserves of £19 780, an increase of £500 on the previous year. Peet Fund reserves at the year-end were £9 260. Our treasurer, Robert Maidstone, did a sterling caretaking job in ensuring the books balance. He also redistributed the Society's monetary assets to best effect. Robert recently moved away from the role and the Society is now looking for a new treasurer. Our assistant treasurer Jim Froud is continuing to stand in, ably assisted by a number of council members working as a finance group.

The evening talks presented by the Society have always been a part of what we are about and 2017 was no exception. The programme committee once again put together a fantastic and popular series of events worth attending. Alan Walker, Carl Sayer, Rob Spray, Simon Partridge and Pam Taylor all gave entertaining talks on subjects as varied and far ranging as How Hill, the river Glaven, the European Eel, The north Norfolk chalk reef and the dragonflies and other wildlife of Madagascar. The enthusiastic contribution by all the speakers is very much appreciated. I would also like to thank the workers who laid out the hall, served refreshments and manned the projector.

The Photographic Group met several times during the course of the year and continue to share ideas and techniques and I would remind you is open to all members.

The programme of workshops and field meetings has continued throughout the summer months with bees, lichens, plants, wild flowers, farmland, Buckenham Carrs, dragonflies, caddisflies, microscopy, fungi and mosses all coming under scrutiny. Thank you to the organisers and participants alike in making them all entertaining and successful.

The Research Committee under the watchful eye of Tony Irwin has continued to pull together research on the fauna and flora at Winterton. This will come to fruition in 2018 with the publication of the findings.

The Publications Committee under the hard working Tony Leech saw the publication of the 2016 Bird and Mammal Report which was very well received. The great articles and photographs included are a tribute to Andy Stoddart (Bird Report and photographic editor), Francis Farrow (Mammal Report editor) and Peter Lindsley (layout) and I give you my word there was no favouritism over the use of the cover photograph! The days of our former chairman parcelling each copy up individually and taking them to the post office in a wheelbarrow are thankfully now long gone. Not only is the packaging and postage service now carried out by our printers but it is done at less cost.

The Norfolk Natterjack, our quarterly newsletter, allows members to contribute a wide variety of articles. The publication is excellently edited by Francis Farrow. An ever increasing number of queries, photographs and findings are also being reported by members on the Society's Facebook page. Thanks are due to Andy Musgrove for acting as our administrator.

During the year there has been a fundamental change to the Society's Website. In the age we live in this is the main interface we have with the public at large and many of our members. The site has had a good overhaul during 2017 whilst retaining integrity to the former content. It now includes a shop and online payment facilities. These changes constitute a large amount of hard work by Jim Froud. Included in the website we now have access to many of our publications

online. The digitising of former Transactions, Bird and Mammal Reports and Natterjack has been arranged by Nick Owens at no cost via the Biodiversity Heritage Library project with the scanning carried out by the NHM in London. Instant access to almost 150 years of publications and articles represents a huge leap forward in the research capability for students and researchers alike both those here in Norfolk and others around the UK and abroad. The impact of this must not be underestimated.

I am pleased that during the course of the year we have had the chance to strengthen relationships with other wildlife organisations within the county. The NT, NWT, NE and Norwich Castle Museum all continue to have representation at council meetings. The Society's relationship with the Norfolk Biodiversity Information Service (NBIS) continues to be a strong one and working arrangements continue to be developed with county recorders. George Carrick of the Membership Committee continues discussion and development with NBIS to produce a 'Wildlife Identification Application' for children and adults.

The role of our county recorders is in my opinion under appreciated by many. They put in long hours and hard work frequently at personal expense for no monetary reward and often little thanks. I'd like to put that right. County recorders are the backbone of the information the society produces. Please support them with prompt submission of records and a measure of understanding.

In 2017 Peter Aspinall and John Crouch came to the end of term of office as members of council and I thank them for their service. The day to day organisation of the Society is completed by the four committees. I extend my gratitude to all who have contributed. I would like to extend my personal thanks firstly to our former chairman Tony Leech: Tony has lent me his ear of experience on numerous occasions. Secondly, Nick Owens, our secretary, who not only ensures I'm in the right place at the right time but also meticulously checks what I produce. Thank you both.

Lastly but not least I would like to thank every single member. Without you our great society would simply not exist.

Time moves forever on and 2019, our 150th anniversary of inauguration, gets closer. Arrangements are in place to ensure it does not go unnoticed both by our members and the wider public at large. I'm looking forward to reporting on that in a future Chairman's Report.

Carl Chapman
Chairman



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Norfolk & Norwich Naturalists Society

**On accounts for the year
ended**

Y/E 31/12/17

**Charity no
(if any)**

291604

Set out on pages

8 to 9

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

20/07/18

Name:

MARYN JENSTEAD

**Relevant professional
qualification(s) or body
(if any):**

FCCA FURAS

Address:

| |
|------------------------------------|
| STEPHENSON SUMMIT |
| 10 WALK STREET, FALMOUTH, NORFOLK. |
| NR21 9DY. |

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Norfolk & Norwich Naturalists' Society

Registered Charity 291604

RECEIPTS 2017

| RECEIPTS | | 2017 actual | | 2016 Total | |
|-------------------------|------------------------------------|--------------|------|---------------|----------|
| | | Unrestricted | | | Total |
| | | General | Peet | | |
| A1 - Voluntary sources | Subscriptions | 12170.00 | | 12170.00 | 12498.75 |
| | Grants / legacies | 0.00 | | 0.00 | 1250.00 |
| | Sundry donations / gift aid | 716.75 | | 716.75 | 498.02 |
| A2 - Trading activities | Bird report sales (prev yr edn) | 895.16 | | 895.16 | 1675.40 |
| | Bird report sales (current yr edn) | 1083.30 | | 1083.30 | 2541.16 |
| | Sales of other publications | 52.00 | | 52.00 | 182.80 |
| | Delivery / postage | 64.00 | | 64.00 | |
| | Workshop attendance fees | 525.00 | | 525.00 | 615.00 |
| A3 - Income from assets | Interest | 17.25 | | 17.25 | 15.69 |
| Total receipts | | 15523.46 | 0.00 | 15523.46 | 19276.82 |

PAYMENTS 2017

| PAYMENTS | | 2017 actual | | 2016 Total | |
|---------------------------|--|--------------|--------|---------------|----------|
| | | Unrestricted | | | Total |
| | | General | Peet | | |
| B1 - Lectures & meetings | Room hire / speakers' expenses | 658.00 | | 658.00 | 578.00 |
| | Workshops | 651.00 | | 651.00 | 560.00 |
| | Programme card printing | 240.80 | | 240.80 | |
| | Exhibitions | 258.60 | | 258.60 | 10.00 |
| B2 - Publications | Transactions (incl 2017 postage) | 3805.85 | 200.00 | 4005.85 | 3430.00 |
| | B&M - (incl 2017 postage) | 4601.62 | 400.00 | 5001.62 | 5215.50 |
| | Sales expenses, fees, postage | 49.42 | | 49.42 | |
| | Occn Publications (incl postage) | 441.22 | | 441.22 | 0.00 |
| B3 - Membership services | Printing & stationery (incl N'jack) | 2367.67 | | 2367.67 | 1842.06 |
| | Postage to members (2016) | | | | 3987.26 |
| | Paypal fees, reminders, new members | 187.99 | | 187.99 | |
| | Website | 94.33 | | 94.33 | 49.99 |
| B4 - Research & education | Research | 0.00 | | 0.00 | 0.00 |
| | Education | 0.00 | | 0.00 | 0.00 |
| C1 - Governance | AGM expenses: print+post (2017) | 653.52 | | 653.52 | |
| | Insurance, ind exam, sec exp. (2017) | 763.73 | | 763.73 | |
| | Consumables, envelopes, labels (2017) | 46.98 | | 46.98 | |
| | 2019 committee | 200.00 | | 200.00 | |
| | Committee postage (2016) | | | | 160.70 |
| | Publication sales postage (2016) | | | | 6.58 |
| | Committee printing & stationery (2016) | | | | 21.69 |
| | Public liability insurance (2016) | | | | 639.96 |
| | Ind exam / miscellaneous (2016) | | | | 109.98 |
| Total payments | | 15020.73 | 600.00 | 15620.73 | 16611.72 |

Norfolk & Norwich Naturalists' Society
Registered Charity 291604
STATEMENT OF ASSETS AND LIABILITIES

| Movement in funds / end-of-year assets | | 2017 actual | | | 2016 |
|--|--|--------------|---------|----------|----------|
| | | Unrestricted | | Total | Total |
| | | General | Peet | | |
| Movement in funds | Start of year balance | 19279.71 | 9860.64 | 29140.35 | 26475.25 |
| | Receipts | 15523.46 | 0.00 | 15523.46 | 19276.82 |
| | Payments | 15020.73 | 600.00 | 15620.73 | 16611.72 |
| | End of period balance | 19782.44 | 9260.64 | 29043.08 | 29140.35 |
| Assets at period end | Represented by: | | | | |
| | Cash at Barclays | 9660.61 | 9260.64 | 18921.25 | 14214.65 |
| | Lloyds no 1 account (<i>closed 2017</i>) | 0.00 | 0.00 | 0.00 | 6421.21 |
| | Lloyds no 2 account (<i>closed 2017</i>) | 0.00 | 0.00 | 0.00 | 9450.22 |
| | Paypal account (<i>opened 2017</i>) | 121.83 | 0.00 | 121.83 | |
| | Teachers Saving A/c (<i>opened 2017</i>) | 10000.00 | 0.00 | 10000.00 | |
| | Petty Cash | 0.00 | 0.00 | 0.00 | 54.27 |
| | Unbanked cheques | 0.00 | 0.00 | 0.00 | 0.00 |
| | Less uncleared cheques | 0.00 | 0.00 | 0.00 | -1000.00 |
| | End of period balance | 19782.44 | 9260.64 | 29043.08 | 29140.35 |